



Willow
Academy

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Interim Headteacher: Mrs D Sumner

6th February 2017

Y6 Spring Term Parents' Evening

Dear Parent and Carer,

I am writing to invite you to our Spring Term Y6 parents' consultation which will be an opportunity to discuss with your child's teacher their current progress with a particular focus in the preparation for their upcoming SATs.

It will be an opportunity to review your child's work and books, discuss your child's targets and the progress they have made since the start of the year.

The meetings will be held on Monday 13th February from 1.30pm – 4.00pm and Tuesday 14th February from 4pm to 6pm. We encourage the children to attend their consultation.

We firmly believe that these meetings are very important and an excellent way of ensuring clear and accurate communication between home and school. We encourage all parents to be represented at one of these meetings.

Please be aware that whilst any siblings are welcome to attend the session if parents are unable to arrange alternative childcare, we are not able to supervise them.

Please fill in the slip below to indicate your preferred times.

If you are unable to attend any of these times, please make direct contact with your child's class teacher who could arrange an alternative or a telephone conversation.

Yours sincerely

Mrs D Sumner

Interim Headteacher

Child's name _____

Class _____

I would like an appointment to discuss my child's progress on:

Monday 13th February 1.30pm – 4.00pm

Or

Tuesday 14th February 4pm – 6pm

Please tick one of the above choices (we will inform you of your appointment time)